

To secure a Certificate of Occupancy for a residential rental unit, the property in question will be subject to an inspection, considering the areas listed below, by the Atlantic City Department of Licensing and Inspections, Code Enforcement Officers.

EXTERIOR:

- Curb/sidewalk trip hazards
- House address
- Siding, trim, gutters, and windows
- Railings (all)/spindles 36-inch rail for code
- High grass
- Window screens from May 1st to October 1st
- Roof
- Fence
- Steps
- Exterior paint
- Foundation
- Wood work

INTERIOR:

- Deadbolt lock front door key
- Check windows
- Smoke detectors, each level within 10ft from sleeping area
- Fire extinguisher 2A10BC type, the little tile must be in the green to see if it is full
- Carbon monoxide within 10ft from sleeping area
- Dry vented to exterior
- Appliances working
- Two outlets in each bedroom minimum
- Bathroom GFCI electrical outlet, fan and/ or exhaust window
- Cosmetics, mold in tub, rug clean, paint not chipping, flooring, etc.
- Pressure relief valve cannot be 6 inches off the ground
- Check all sinks for leaks and shut-off valves, including toilets
- Electric panel for blanks
- Unit must be clean
- Utilities operational
- Boiler room, check for leaks
- Secure loose wires
- Seal around vent pipes going to chimney
- Heat on 68°F from October 1st to May 1st